

# GUIDELINES ORAL PRESENTATIONS

## FOR AUTHOR

1. Oral presentations are held according to schedule on Sunday, June, 2024 starting 08.30 WIB (5 rooms, 5 sessions)
2. Presenter are ready 10 minutes before the scheduled oral presentation in 5 rooms
3. Presenter who already sent a PPT, the committee will handle the PPT during presentation
4. Presentation is directly led by a moderator
5. Moderator invites each presenter for presentation (max. 5 minutes and 2 minutes discussion), presentations are held sequentially according to schedule
6. After all presenter finished their presentation, the moderator delivered the oral presentation certificate that had been prepared by the committee
7. The moderator closes the oral presentation session

Find the PPT template:

[https://docs.google.com/presentation/d/1n41ijx-vJWUbgivC3DIN2B3F3rn9Riy4/edit?usp=drive\\_link&oid=106185953277577663460&rtpof=true&sd=true](https://docs.google.com/presentation/d/1n41ijx-vJWUbgivC3DIN2B3F3rn9Riy4/edit?usp=drive_link&oid=106185953277577663460&rtpof=true&sd=true)

## **PEDOMAN ORAL PRESENTASI**

### **UNTUK PRESENTER**

1. Oral presentasi dilaksanakan sesuai jadwal yaitu mulai Minggu, 23 Juni 2024 mulai 08.30 WIB (5 ruang, 5 sesi)
2. Presenter sudah berada di ruang zoom 10 menit sebelum jadwal oral presentasi dimulai
3. Peserta yang telah mengirimkan PPT, display PPT akan dibantu oleh panitia
4. Presentasi oral di setiap ruangan akan dipimpin oleh moderator
5. Moderator mempersilahkan setiap presenter untuk melakukan presentasi (max. 5 menit presentasi dan 2 menit tanya jawab), presentasi dilaksanakan secara berturutan sesuai jadwal
6. Setelah seluruh peserta selesai presentasi, moderator menyampaikan sertifikat oral presentasi yang telah disiapkan oleh panitia
7. Moderator menutup sesi oral presentasi